



INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

Please fill in this whole form and official use box using a ball point pen and send to

CHESHIRE PEAKS & PLAINS HOUSING TRUST LTD
ROPEWALKS
NEWTON STREET
MACCLESFIELD
SK11 6QJ

Name(s) of Account Holder(s)

Bank / Building Society Account Number

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Sort Code

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Name and Full Postal Address of Your Bank or Building Society

To The Manager	Bank / Building Society
Address	
Postcode	

Reference

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Service User Number:

7	5	9	6	2	4
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For Cheshire Peaks and Plains Housing Trust Ltd Official Use Only
This is not part of the instruction to your Bank or Building Society

RENT PAYMENTS ONLY
Address of Dwelling or Garage:

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Please tell us which day of the month you would like us to take your payment:

	Choose 1 to 28
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If no selection made the payment date will automatically default to the 1st of the month

Instruction to your Bank or Building Society:
Please pay Cheshire Peaks & Plains Housing Trust Ltd Direct Debits, from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Cheshire Peaks & Plains Housing Trust Ltd and, if so, details will be passed electronically to my Bank / Building Society

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

DD11

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits **DIRECT Debit**

- If there are any changes to the amount, date or frequency of your Direct Debit. Cheshire Peaks & Plains Housing Trust Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Cheshire Peaks & Plains Housing Trust Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Cheshire Peaks & Plains Housing Trust Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Cheshire Peaks & Plains Housing Trust Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us